

Bike Fitchburg Monthly Zoom Meeting
Monday, February 22, 2021, 6:30 p.m.

Attendees: Steve Arnold, Tony Hartmann, Adrienne Imilkowski (on behalf of Joe Imilkowski), Matthew Jones, Darryl Jordan, Kay Lum, Thad Schumacher, and Jennifer Ullman.

Guest attendees: Mckenzie Asplund, David Gaarder, Mike Grady, Mark Hamilton, Lee Jones, Erik Kimble, and Peter Lunderg.

Absent: Joe Imilkowski

1. **Call to Order:** Jennifer U. welcomed everyone, and the meeting started at 6:30 p.m.
2. **Approval of January 2021 Minutes:**
 - A. Amendments: Steve A. suggested a few edits to the January 2021 final draft minutes. For example, changing TREK to Trek and some changes under 5b regarding the Pump Track Update. Jennifer U. made the edits and will send the amended final January 2021 minutes to everyone and for website posting.
 - B. **Motion** to accept the minutes with amendments (1st: Steve A., 2nd: Matt J.). Motion passed.
 - C. Matt J. and Jennifer U. requested that the February 2021 draft notes be shared with them prior to a vote at the March 2021 meeting, sharing the minutes with the UW Credit Union related to changes to the bank accounts, and for website posting. Kay L. offered to take the notes at this meeting as we did not have a Board Secretary. Kay L. will send Matt J. and Jennifer U. the draft notes for review and comment.
3. **Treasurer's Report:**
 - A. UWCUC Checking account balance \$505.40 (unchanged). UWCUC Savings account balance \$1,800.94. Added \$0.05 interest. An authorized payment of \$200.00 to the Fitchburg Chamber of Commerce for cooperative advertising in the Wisconsin Bike Fed Ride Guide is pending. Procedures for updating signers on the UW Credit Union bank accounts were posted to the Board Google group on February 2, 2021 at 1:32 p.m. and may be accessed in the Group archive.
 - B. Matt J. and Jennifer U. requested an email from Steve A. and/or Tony H. when both have been removed from the UW Credit Union bank accounts as signers. It was made clear by Jennifer U. that they bank with UW Credit Union personally and that their profiles with the UW Credit Union should NOT be removed, just their names be removed from the two deposit accounts associated with Bike Fitchburg. Steve A. and Tony H. plan to establish a meeting with the business banker once the final draft February 2021 minutes are completed. Steve A. and Tony H. will plan to have Tony H. added to the bank accounts and provide UW Credit Union with the necessary paperwork.
 - C. Zoom account status: Our Zoom Pro account is paid through January 2022.
 - D. Web hosting status: Our domain name is registered through January 2024. We do not pay for Web hosting, our Google Group, or our MailChimp account. Kay L. is hosting our website at no charge.
4. **Old Business:**
 - A. **Amended & Restated Bylaws:**
 - a. The Amended & Restated Bylaws have been updated and are on the Bike Fitchburg website. It was encouraged to newer individuals coming on the Board and/or getting involved with the group, to familiarize themselves with our Bylaws.
 - B. **Strategic Plan:**
 - a. Matt J. and Jennifer U. reminded everyone about the two sessions held in late 2019 and early 2020, related to the Strategic Plan. Also, Matt J. reminded everyone that a final working Strategic Executive Plan was produced by Jennifer U. with inputs from the Board. Tony H. asked if these documents were sent to everyone. Jennifer U. mentioned that these documents were already sent a few times to the Board. The documents are meeting notes and the working strategic plan. These discussions with our facilitator Robert Bohanan were helpful and productive. Matt J. reminded us that it is an open document and should be referred to when future projects are proposed. Steve A. also mentioned that he received the package of notes and posters from Matt J. and Jennifer U. in the mail. These notes were taken at the two strategic planning sessions. Steve A. added that we should also always refer to the Fitchburg Bike and Ped Plan.

C. MM/McCoy Road:

- a. Steve A. is trying to encourage the city of Fitchburg to change the plan to eliminate the separated right turn lane going from eastbound McCoy to southbound MM. For the Lacy and Seminole intersection project, Steve A. updated us on the meeting discussions. He mentioned that the group is leaning towards a roundabout at that intersection and discussing bike lanes and a path west of Seminole on Lacy. Steve A. encouraged that we need to stay on top of this project. Also, Steve A. mentioned that there is a meeting on February 25, 2021 on a project on South Syene that Steve A. is wanting others to attend. He will send a link and reminder about this meeting.

- D. Bike Education Event:** Mark H. would like to host an education event this winter. He would like to plan a virtual event. He may consider planning an in-person event for spring or summer. It will depend. Matt J. was going to help Mark H. on this event, but due to Matt J.'s schedule, he no longer can commit to be part of such an event.

E. Website/Social Media:

- a. Matt J. and Jennifer U. requested that they be kept on Bike Fitchburg Social Media sites and receive general emails from the group. After today's meeting, they could be removed from the Board Google list.
- b. Matt J. and Jennifer U. are working on new content for the history section of the website. Once they have the final content, they will send that content to Kay L. for website posting.

5. New Business:

A. 2021 Annual Meeting Board Nominations/Confirmation:

- a. Steve A. clarified that our Board has been increased to nine individuals. Steve A. explained the rationale for having different Board members in different "classes" to stagger their terms. Steve A. and Kay L. served on the 2021 Nominating Committee.
- b. Existing Board members may vote. For the Class 2020-2021:
 - i. Joe Imilkowski for a one-year term.
 - ii. Erik Kimble for a one-year term.
 - iii. Steve Arnold and Darryl Jordan will continue in this class.
- c. For the Class of 2021-2022:
 - i. Kay Lum for a two-year term.
 - ii. Tony Hartmann for a two-year term.
 - iii. Mike Grady for a two-year term.
 - iv. Lee Jones for a two-year term.
 - v. One additional Board seat remains vacant in this class.
- d. There was a unanimous vote for Board member nominees.
- e. Thad Schumacher will continue serving as an Advisory Board Member.

B. 2021 Annual Meeting Officer Elections:

- a. The Nominating Committee (Steve A., Kay L.) put on the table for discussion the following officer nominations, all of whom have agreed to serve. No additional motion or second was needed. New and continuing Board members may vote. Additional nominations may be made from the floor. A second and willingness to serve are required. No other nominations were made. Unanimous vote.
- b. Officers:
 - i. Tony Hartmann for Vice President
 - ii. Steve Arnold as Treasurer (Incumbent)
 - iii. Lee Jones as Secretary

C. Transfer of signatures:

- a. Board Vice President H. Anthony Hartman, and Treasurer, Stephen L. Arnold were designated to be authorized to sign for the corporation's financial accounts.
- b. Only one signature is required for withdrawals. Steve Arnold moved, and Tony Hartman seconded The motion noted in a. and b. passed unanimously.

- D. Fitchburg Bike Committee Updates:** In the interest of time, Mark H. did not provide any updates.

E. Other:

- a. Tony H. and others expressed gratitude and thanks to Matt J. and Jennifer U. for their many years of service and dedication to Bike Fitchburg as President and Vice President, respectively, as well as co-founding the organization over seven years ago. Tony H. mentioned recognizing Matt J. and Jennifer U. in some way in March 2021.

- b. Steve A. mentioned the Board Google group and adding new Board members to the group. He plans to copy Peter, David, and Mckenzie. Question was raised about having a quorum which would be five Board members going forward.
- 6. **Next Meeting: March 22, 2021** at 6:30 p.m. via Zoom meeting (always the same link).
- 7. **Adjournment:** The meeting was adjourned at 7:20 p.m. (*Motion:* 1st: Steve A., 2nd: Tony H.)